

Elizabeth Sandoval  
Legal Department  
November 30, 2025

Alexander Reynolds  
Director of Human Resources  
Chapman and Lewis Inc.  
3986 Evercrest Street, Suite 150, Kampala, Uganda

**Re: Resignation -- Elizabeth Sandoval (EMP-0032)**

Dear Alexander Reynolds,

This letter serves as formal notification that I am resigning my position as Analyst (Legal) at Chapman and Lewis Inc.. My last day will be December 22, 2025.

My reason for leaving is accepted a position at another company. I sincerely appreciate the opportunities and professional growth I have enjoyed during my tenure.

During my notice period I will focus on an orderly transition: completing open tasks, preparing handover documentation, and meeting the company's clearance requirements.

Please let me know how I can be of help in the coming weeks.

Kind regards,

Elizabeth Sandoval  
Analyst, Legal  
Employee ID: EMP-0032